

## CLARIFICATION GUIDELINES FOR THE STATE HOSPITAL READMISSION (SHR) FILE

### **1. Number of Days Elapsed Before Readmission to State Hospitals**

As specified in the Instructions Manual, the 'number of days elapsed before readmission to state hospital' data element is used to report the number of days elapsed from the last discharge date to the subsequent readmission date. Please note, readmission does not necessarily have to be to the same discharging hospital—readmission to *any* state psychiatric hospital after discharge should be counted as a readmission.

The following guidelines should be used to report this data element (*please note, these guidelines replace the ones listed in the Instruction Manual*):

- The same day discharge and readmissions should be reported as 0 days elapsed.
- If readmissions occur within the 18-month observation period (12-month reporting period and 6-month observation window), please report the mathematical difference of the days elapsed between discharge and readmission (even if it exceeds 180 days). If the readmission occurs outside the 18-month observation period, please use code 998. Readmissions outside the 18-month observation period are not relevant for the current readmission determination.
- To calculate the number of days elapsed, simply report the mathematical difference between the discharge and readmission dates.
  - For example, 8/5/2010 (readmission date) minus 7/3/2010 (discharge date) = 33 days elapsed

### **2. Readmission Legal Status**

If a client is discharged and not readmitted, this client will not have a readmission legal status. Therefore, please use CLD code 98.

Please refer to the 'New Guidance' document issued by NRI on December 1, 2011 for illustration of the appropriate reporting of Readmission Legal Status data element.

### **3. SHR Data File Submission**

Before submitting the SHR test file, please make sure that the State Data Crosswalk showing the mapping of the SHR data elements had been reviewed.

Prior to submitting the SHR production file, please make sure that the State BCI production file had been reviewed and accepted as final.